



Howell High School
Freehold Regional High School District
405 Squankum-Yellowbrook Road
Farmingdale, New Jersey 07727
Telephone: 732-919-2131
Fax: 732-919-1964



Mr. Jeremy Braverman, Principal

Mr. Craig Chern, Assistant Principal

Mrs. Michele England, Assistant Principal

Mr. Brian Post, Assistant Principal

October 12, 2020

Dear Howell High School Parent(s)/Guardian(s):

We hope that your students have had a great start to the school year. Beginning October 19, 2020, we will be transitioning from a fully remote schedule to our in-person Hybrid schedule, as per Dr. Sampson's Letter from October 1, 2020 (linked [here](#)).

While we know that the start of this school year has been unlike any other, we remain committed to providing you with the best possible high school experience that we can throughout this school year. To that end, this letter contains **very important information** about our transition to a hybrid schedule that we ask you and your student to **review carefully** to ensure a smooth hybrid opening. Please also continue to refer to the FRHSD [FAQ Document](#) for answers to frequently asked questions regarding the district's educational plan for the school year. The FAQ document will continue to be updated.

Prior to October 19th, students and families are also encouraged to watch our [Welcome Back Video](#), which was created by our Howell High School Peer Leaders. This video highlights the protocols that must be adhered to as we transition to our hybrid schedule.

Whether you have elected in-person hybrid or full time remote learning, we are looking forward to welcoming you all back for what we hope is an enjoyable and fulfilling school year.

#WEARE Howell,

Jeremy Braverman

Principal

*****See the enclosed pages for important details in regards to the October 19, 2020 re-opening.***

Program Options: Hybrid Schedule vs Full-time Remote Choice

- After the in-person Hybrid schedule begins on October 19th, a parent may request that their student transition from full-time remote learning to Hybrid, for **MARKING PERIOD 2** by submitting a written request to your student's Assistant Principal. This request must be submitted **at least 14 calendar days** before the beginning of the next marking period.
- **For MARKING PERIOD 2**, a request to change to Hybrid must be received no later than **November 4, 2020**. Families may revisit their choice again for marking periods 3 and 4. Notification of a family's desire to change must be made within the timeframes specified above. No changes will be made until the end of the current marking period.
- A family that wishes to transition to full-time remote learning during the school year can make that choice at any point in the school year. A parent must submit a request to their student's Assistant Principal. Requests may take **up to 5 calendar days** to process before the student is eligible to commence full-time remote learning. Once a student changes to full-time remote learning, he/she must follow the guidelines above if requesting to change back to Hybrid.

School Safety and Security

School safety is our top priority at Howell High School!

- Visitors will **NOT** be permitted in the building. Parents must use the drop off bins for items such as a forgotten book or assignment. No parents will be permitted to enter the school building to drop off items.
- Parents are **NOT** permitted to drop off food and/or beverage items for students during the school day.

Student IDs and Lockers

- All students **will be** issued Student IDs on their first in-person day, which they must carry with them daily.
- Student IDs will be used to scan in and out of various locations throughout the building (i.e. bathrooms, nurse, guidance, main office).
- Returning students in grades 10-12 will use their locker assignment from last year. Grade 9 and new students will be assigned a locker.
- Locker information can be found in the parent/student Genesis portal. Period 1 teachers will also have access to this information on the student's first in-person day.

Face Coverings & Sanitation Procedures

- To reduce the risk of exposure to COVID-19, the FRHSD has established health and safety protocols and sanitizing procedures in accordance with CDC and NJDOH guidance.
- Students and staff are expected to follow all guidelines and procedures outlined by administration, in the school building and on the bus, including:
 - Social distancing to the maximum extent practicable.
 - Wearing face coverings for the duration of the school day, including riding buses, entering and exiting schools, walking in hallways, and inside classrooms.
 - Ensuring that face coverings cover one's mouth, nose, and fit properly. **T-shirts, Gaiters, masks with valves and bandanas are not acceptable face coverings.**
 - At the start of each class students will:
 - Sanitize their hands; and
 - Use a sanitizing wipe for their desk/work space (gloves will be available).
- Face covering breaks will occur when it is safe to do so. These will be during Phys. Ed., Health, and Option 2/Study Hall classes.

Student Arrival

- Please be aware that our doors will open for students at **6:45 AM** each morning, and will be locked at **7:30 AM**.
- ALL PARENTS must complete the **COVID-19 Checklist** on the Genesis Parent Portal **DAILY** for students to gain entry into school.
- Successful completion of this checklist will give your student a daily entrance pass, which also can be accessed on the portal. The entrance pass must be shown at the door prior to entering the building.
- Please view the directions and screencast linked below for instructions on how to do this.
 - [COVID-19 Daily Checklist Instructions](#)
 - [COVID-19 Daily Checklist Screencast](#)
- Students coming on busses/vans will **REMAIN ON THEIR BUS/VAN UNTIL DIRECTED TO DEPART BY AN ADMINISTRATOR**.
- Upon entry into the building, students should report to the following locations:
 - **9th Grade: Auditorium**
 - **10th Grade: Cafe**
 - **11th Grade: Main Gym**
 - **12th Grade: Grey Gym**
- Parents that are dropping off students **PRIOR TO 7:15am**, may **ONLY DROP STUDENTS OFF at the GYM DOORS in the Senior Parking Lot**.
- **After 7:15am**, students may be dropped off in the **Front Circle OR at the Gym doors in the Senior Parking Lot**.

Temperature Checks and Social Distancing

- Temperatures will be taken during entry into the building each day.
- **ANY STUDENT** with a temperature of **100.4° or greater** will immediately be escorted to the nurse.
- All staff and students have a responsibility to maintain social distance to the maximum extent practicable.
- With reduced capacity, hallways and stairwells will be designated as one way as indicated by social distancing signage and floor decals to reduce exposure.

School Schedule and Educational Program

- The bell schedule will be the [partial day bell schedule](#), following the rotating block schedule.
- Students at home will attend 'live' classes on the partial day bell schedule via Google Meet and Google Classroom.
- When students are attending classes in school, **they will bring their FULLY charged laptop, Chromebook or tablet to school**. We cannot provide charging stations for all staff and students.
- Students are encouraged to **bring their own headphones** on days they attend classes in person.
- When students are attending classes from home, they will need a computer (desktop, laptop, Chromebook, or tablet) for their use during remote learning.
- The FRHSD Grading System and Genesis will be used to measure and communicate student progress and to determine Marking Period and Final Grades.
- FRHSD Student Cohort Schedules can be found [HERE](#).
- The VOC ONLY Cohort Schedule can be found [HERE](#).
- The Rotation Schedule can be found [HERE](#).

Attendance

- The district attendance policy will be in effect whether the student is in person or remote.
- Students are expected to follow the appropriate bell schedule whether in-person or remote.
- If a student is scheduled to be remote for the day as per their hybrid schedule, an unexcused absence will be recorded if he/she does not log on at their regularly scheduled time.
- While in Hybrid, students **CANNOT** attend school on days when their cohort is scheduled for remote learning.

Physical Education/Locker Rooms

- Students will not be allowed to use the locker rooms during Physical Education classes; they will need to wear appropriate clothing and footwear to school that allows them to safely participate in their Physical Education class.

Student Dismissal

- If you are picking your child up after school, the Howell Township Police Department will not allow cars to line up in the front of the school or in the Senior Parking Lot at dismissal.
 - When following a Hybrid Schedule, parents are permitted to pick up their student **after 12:20 PM in the front circle.**

Athletics and Extracurricular Activities

- Fall Sports began their competitive seasons on October 1, 2020, Click [here](#) for guidelines about attending these events, as spectators are strictly limited.
- A listing of our clubs and activities, as well as information about how to join can be found [here](#).
- Any student that has opted for *Full-time Remote Choice Learning* **WILL BE PERMITTED** to participate in extracurricular activities (i.e. sports, clubs). Students who are learning from home on any given day, **SHOULD NOT ARRIVE PRIOR TO 2:20pm** for a practice or game.
- Students must report to the senior parking lot and parents **MUST** complete the Daily Covid-19 Checklist prior to students arriving at school. Click [here](#) for instructions.
- Locker rooms **WILL NOT** be utilized.
- Students that are in school for the day **MUST** go home at dismissal and get a ride back **no earlier** than 2:20PM for practice.
- Any student athlete that needs to see the trainer needs to do so **BY APPOINTMENT ONLY** except for emergencies.

Free/Reduced Lunch

- We recognize that many of our families are experiencing financial challenges and transitions due to COVID-19. Meals are being supplied at this time.
- If your financial situation has changed for any reason and you feel your child may need meal assistance, please complete a [Lunch Application here](#).
- If you need assistance, [please review directions here](#) or email technology@frhsd.com.