

**BUSINESS ADMINISTRATION  
LEARNING CENTER  
MARLBORO HIGH SCHOOL  
95 North Main Street  
Marlboro, NJ 07746  
Ms. Shanna Howell, Supervisor  
732-617-8393 Ext. 6015**

The Business Administration Learning Center, currently located at Marlboro High School, offers a four-year program of study to a limited number of academically motivated students who wish to develop their interests in the areas of business and management. The program is focused through the study of targeted courses, which include finance, management, economics, law, and computer technology. Classroom activities are regularly augmented by guest lectures, field experiences, and close affiliations with business and industry. Enrollment in and successful completion of Algebra I with a B average or higher, as evidenced by the middle school transcript, is a pre-requisite.

Students are encouraged to apply and practice the academic knowledge gained in the classroom through participation in various competitions sponsored by the Future Business Leaders of America and the Federal Reserve Bank. These co-curricular activities, as well as other opportunities afforded by our close proximity to financial and corporate institutions in the greater metropolitan area, play an integral role in students' personal and academic growth. Students will be prepared to attend a college or university with a foundation secured in human relations skills, rigorous academic training, and an appreciation for both social and ethical responsibility.



**PROGRAM OF STUDY  
EFFECTIVE FOR THE CLASS OF 2016**

<b>Grade 9: Required Courses</b>	<b>Grade 10: Required Courses</b>
<i>Honors Business Principles/Practices (2.5 credits)</i> <i>Honors Business Computer Systems (2.5 credits)</i> <i>English I</i> <i>Mathematics I</i> <i>Lab Biology</i> <i>Honors Economic Geography</i> <i>Health &amp; Physical Education I</i> <i>Classical and World Languages I</i>	<i>*Honors Financial Accounting</i> <i>English II</i> <i>Mathematics II</i> <i>Science II</i> <i>Honors American Economic History I</i> <i>Classical and World Languages II</i> <i>(recommended) or Elective (5 credits)</i> <i>Health &amp; Physical Education II</i>
<b>Grade 11: Required Courses</b>	<b>Grade 12: Required Courses</b>
<i>AP Macroeconomics (2.5 credits)</i> <i>AP Microeconomics (2.5 credits)</i> <i>English III</i> <i>Mathematics III</i> <i>Science III</i> <i>AP United States History</i> <i>Health &amp; Physical Education III</i> <i>**Elective-Music, Art, or Drama (5 credits)</i>	<i>Honors Business Law (2.5 credits)</i> <i>***Honors Entrepreneurship Seminar</i> <i>(2.5 credits)</i> <i>English IV</i> <i>AP Calculus or AP Statistics</i> <i>(strongly recommended)</i> <i>Health &amp; Physical Education IV</i> <i>Elective- student choice (5 credits)</i> <i>Elective- student choice (5 credits)</i> <i>Elective- student choice (5 credits)</i>

**Additional Requirements for Graduation**

*\*21<sup>st</sup> Century Life and Career or Career and Technical Education-5 credits*  
*\*\*Visual & Performing Arts (Music, Art, or Drama) -5 credits*  
*\*\*\*Financial Literacy-2.5 credits*

I have read and understand the Learning Center's Program of Study.

Name of Student (Print clearly) \_\_\_\_\_

Student Signature

Date

Parent/Guardian Signature

Date